

Berkeley County Government

JOB OPENING – EXTERNAL POSTING

SKILLED TECH 4 - MECHANIC (PS100668)

DEPARTMENT: MAINTENANCE GARAGE

JOB SUMMARY/ESSENTIAL FUNCTIONS: Performs a complex level of skilled craft duties in the area of automotive mechanical repair. Performs preventative maintenance and repairs on automobiles, emergency vehicles, dump trucks, light construction equipment and various agricultural equipment. Uses state of the art test equipment to diagnose and repair gasoline/diesel engines as well as electrical and hydraulic systems. Removes, repairs and replaces major components as necessary. Must be able to perform roadside maintenance and service on all vehicles. Performs other related duties as assigned.

QUALIFICATIONS:

Must be at least eighteen (18) years of age.

H.S. graduation or equivalent, and five (5) years related automotive repair experience; experience working in dealerships preferred.

Demonstrate ability to operate electronic and diagnostic software and equipment from various manufacturers highly preferred.

Training by large vehicle dealership is preferred.

Must have appropriate mechanics tools.

Ability to read and write.

Valid driver's license for South Carolina. Commercial Driver's License preferred. Must have safe driving record.

Departmental testing may be administered during interview.

Completed degree(s) beneficial to the position may be partially considered as work experience.

A criminal background check will be completed on selected applicant if a current one (less than 3 years old) is not on file.

PHYSICAL REQUIREMENTS:

While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to stand; walk; and use hands to handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear. The employee must frequently lift and/or move up to ninety-five (95) pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. Candidates must be able to perform mechanical work independently during on call.

SAFETY INFORMATION/DUTIES:

This is a safety sensitive position and subject to random drug and alcohol testing. All employees holding such jobs or requesting promotion or transfer to such jobs are subject to drug testing.

Attends all required safety training, follows safety policies and procedures and uses appropriate PPE (Personal Protective Equipment) for assigned tasks.

HOURS OF WORK/MISCELLANEOUS INFORMATION:

Thirty-seven and one half (37.5) hours per week; Monday through Friday from 7:00 a.m. until 3:00 p.m. Scheduled hours/days, job location, duties and any other information contained herein is subject to change. May be required to work extra hours and to perform extra or different duties during emergency situations. This position requires the individual to perform rotational "on-call" duty on nights and weekends as scheduled.

Please contact the Human Resources Department at 1003 Highway 52, Moncks Corner, SC (719-4163); Charleston (723-3800 ext. 4163), St. Stephen (567-3136 ext. 4163) for an application or visit our website at www.berkeleycountysc.gov.

BERKELEY COUNTY GOVERNMENT IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE RELIGION, COLOR, SEX, AGE, NATIONAL ORIGIN OR DISABILITY.

SKILLED TECH 4 - GRADE C27

Entry Level Bi-Weekly Pay Range: \$1,235.29-\$1,420.59

Date of Posting: 04/27/12

Closing Date: Subject to close at any time

THE EMPLOYMENT APPLICATION MUST BE FULLY COMPLETED. INCOMPLETE APPLICATIONS MAY NOT BE CONSIDERED. APPLICATIONS WILL NOT BE ACCEPTED ONCE POSITION IS CLOSED. POSITIONS ARE SUBJECT TO BEING CLOSED AT ANY TIME.